

**ARIZONA DEPARTMENT OF HEALTH SERVICES
DIVISION OF BEHAVIORAL HEALTH SERVICES
DIVISION DOCUMENT REVISION NOTICE**

The Arizona Department of Health Services/Division of Behavioral Health Services has revised the below referenced document(s), indicated by **BOLD** print and the symbol **[X]**. The attached matrix includes a detailed description of the changes impacting the selected document(s). The revised document(s) will be posted to the ADHS/DBHS website on or around the effective date. Please direct any questions regarding this Division document revision notice to Margaret Russell at (602) 364-4658 or via electronic mail at russelm@azdhs.gov.

DIVISION DOCUMENT	ADHS/DBHS PROVIDER MANUAL	ADHS/DBHS POLICY AND PROCEDURES MANUAL	ADHS/DBHS PROGRAM SUPPORT PROCEDURES MANUAL	ADHS/DBHS COVERED BEHAVIORAL HEALTH SERVICES GUIDE
REVISION [X]	[X]			
DIVISION DOCUMENT	CLIENT INFORMATION SYSTEM (CIS) FILE LAYOUT AND SPECIFICATIONS MANUAL	OFFICE OF GRIEVANCE AND APPEALS DATABASE MANUAL	ADHS ACCOUNTING AND AUDITING PROCEDURES MANUAL	FINANCIAL REPORTING GUIDE FOR REGIONAL BEHAVIORAL HEALTH AUTHORITIES
REVISION [X]				
DIVISION DOCUMENT	ADHS/DBHS QUALITY MANAGEMENT/UTILIZATION MANAGEMENT PLAN	ADHS/DBHS PREVENTION FRAMEWORK FOR BEHAVIORAL HEALTH	AHCCCS MEDICAL POLICY MANUAL-CHAPTERS 900 AND 1000	ADHS/DBHS STRATEGIC PLAN
REVISION [X]				
DIVISION DOCUMENT	ADHS/DBHS CULTURAL COMPETENCE PLAN	ADHS/DBHS CLINICAL GUIDANCE DOCUMENTS	TITLE XIX CHILDREN'S BEHAVIORAL HEALTH ANNUAL ACTION PLAN	
REVISION [X]				

ADHS/DBHS PROVIDER MANUAL SECTION 3.2 Appointment Standards and Timeliness of Service			
PM 3.2 Appointment Standards	Introduction	Clarified language and separated introduction into two paragraphs.	March 15, 2008
PM 3.2 Appointment Standards	References	Added federal and A.A.C. citations.	March 15, 2008
PM 3.2 Appointment Standards	References	Replaced individual IGA cites with "ADHS/Tribal IGAs".	March 15, 2008
PM 3.2 Appointment Standards	References	Replaced CFT Practice Protocols with "The Child and Family Team Practice Protocol."	March 15, 2008
PM 3.2 Appointment Standards	References	Added, "The Unique Behavioral Health Service Needs of Children, Youth and Families Involved with CPS Practice Protocol."	March 15, 2008
PM 3.2 Appointment Standards	Objectives	Moved "Objectives" section to 3.2.6 below "Definitions."	March 15, 2008
PM 3.2 Appointment Standards	Objectives	Added full title and acronym for "the Arizona Department of Economic Security/Division of Children, Youth and Families/Child Protective Services." Added the full title throughout document.	March 15, 2008
PM 3.2 Appointment Standards	Procedures	Replaced "clinical need" with "behavioral health condition" throughout section.	March 15, 2008
PM 3.2 Appointment Standards	Procedures	Replaced "needed covered behavioral health service" with "medically necessary covered behavioral health service" throughout section.	March 15, 2008
PM 3.2 Appointment Standards	Procedures	Capitalized "Serious Mental Illness" throughout section.	March 15, 2008
PM 3.2 Appointment Standards	Procedures	Deleted "based on available funding" and added "non-Title XIX" to "Who"/ "Urgent" field, 3.2.7-A matrix.	March 15, 2008
PM 3.2 Appointment Standards	Procedures	Added "behavioral health," deleted "and supports" from first bullet, 3.2.7-B.	March 15, 2008
PM 3.2 Appointment Standards	Procedures	Replaced "direct (therapeutic) support" with "behavioral health services" to second bullet, 3.2.7-B.	March 15, 2008
PM 3.2	Procedures	Replaced "direct support" with "needed	March 15, 2008

Appointment Standards		behavioral health services"; added "behavioral health" before "symptoms" and deleted "reliable" from third bullet, 3.2.7-B.	
PM 3.2 Appointment Standards	Procedures	Titled "Child and Family Team Practice Protocol" correctly in fourth bullet, 3.2.7-B.	March 15, 2008
PM 3.2 Appointment Standards	Procedures	Replaced "on which the first service was received" with "of first contact" in first sentence of 3.2.7-F.	March 15, 2008
PM 3.2 Appointment Standards	Procedures	Bookmarked "3.2.7-C, Appointments for psychotropic medications."	March 15, 2008